

MINUTES OF REGULAR MEETING May 15, 2019

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. "Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE**4. ROLL CALL**

	Present	Absent
Mr. Severino	x	
Mr. Mazza	x	
Mr. Hirt	x	
Mr. Stiger	x	
Mr. Stothoff	x	

Also present J.P. Jost, Attorney, Robert Clerico, Engineer, Grace Brennan, CFO and Municipal Clerk Ella M. Ruta.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of April 17, 2019

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion carried

6. VISITORS

- a. Sandy Howland – Green Acres Easement, 86 Perryville Road

Mayor Mazza said that Ms. Howland asked that the discussion be postponed until the next regular Township Committee meeting.

- b. Vincent DiRoberto asked the Committee's permission to build a 30 x 60 Volleyball Court at Finn Road Park. Mr. DiRoberto said they have enough funds in the Recreation Budget to build the court. The Committee agreed and said that the Volleyball Court is a great idea.

Atty. Jost asked that the following motion be approved:

To allow UT Recreation Committee to build a Volleyball Court subject to the Green Acres approval.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			

MINUTES OF REGULAR MEETING May 15, 2019

Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

7. REPORTS RECEIVED - Acknowledged

- a. Road Dept.- Week Ending; 4/12/19; 4/19/19; 4/26/19; 5/03/19
- b. Municipal Court – April 2019
- c. Animal Control Officer – April 2019
- d. Public Safety Director

– Submitted a written report and gave a brief overview of some issues stated in the report.

Added to the Agenda Order – State Trooper Sanderson's Report

Provided a written report of traffic and other violations in the Township for the month of April. Directional signs for Trailer Trucks were discussed.

Out of Agenda order

8. EXECUTIVE SESSION – Action may be taken following Executive Session

The following Resolution was introduced for adoption:

RESOLUTION #2019-60

Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. _____Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. _____Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program , including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to

admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. _____ Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

5. _____ Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

6. _____ Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigation of possible violations of the law.

7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

8. _____ Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

9. _____ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on May 15, 2019 at 7:23 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion Carried

The Committee returned to regular meeting session at 8:01 p.m.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
----------------	-------	----------	------	------	---------	--------

MINUTES OF REGULAR MEETING May 15, 2019

Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff		x	x			

Motion Carried

Back to Agenda order

e. Engineer's Report

- NJ DOT Municipal Aid applications are due sometime in July. Explained in detail and asked for suggestion of roads to consider for applying.
- Bids received for Frontage Road Project. Resolution. Described the process of this particular bidding since it was a combined bid. The State does not allow for combining grants. Six bids received and opened yesterday. Examined the bids with Atty. Jost. The lowest bid was missing a required document that should have been submitted with the bid package. Contacted the bidder and told him that his bid was non responsive and could not be accepted. The bid went to the second lowest bidder, Reivax Contracting Corporation. Resolution awarding the contract is on tonight's agenda for approval.
- Attended pre-construction meeting with Top Line about Country Acres Road Project. Minutes from the meeting were distributed to the Committee via email. That project will be starting Tuesday, May 28, 2019.

BACK TO AGENDA ORDER

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS - none

9. PUBLIC COMMENTS

10. PUBLIC HEARING - Atty. Jost read the following Ordinances by Title

ORDINANCE #2019 - 5

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2019

To open Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff			x			

Motion carried

To close the Public Hearing

Voice Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			

MINUTES OF REGULAR MEETING May 15, 2019

Mr. Hirt	x		x			
Mr. Stiger			x			
Mr. Stothoff			x			

Motion carried

To adopt on the second reading

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt	x		x			
Mr. Stiger			x			
Mr. Stothoff		x	x			

Motion carried

11. OLD BUSINESS

Atty. Jost read the Proclamation paragraph by paragraph. After a brief period of questions from the Committee to Ms. Budrick the Committee made minor changes to the Proclamation and approved the following:

RESOLUTION #2019-61

A PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in Union Township, Hunterdon County, NJ to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, 96 Americans are killed by gun violence and on average there are nearly 13,000 gun homicides every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other developed countries; and

WHEREAS, protecting public safety in the communities they serve is the Governing Body of the Township of Union, Hunterdon County, State of New Jersey highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

WHEREAS, local elected officials and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, in January 2013, Hadiya Pendleton, a teenager who marched in President Obama's second inaugural parade and was tragically shot and killed just weeks later, should have be now celebrating her 21st birthday; and

WHEREAS, to help honor Hadiya – and the 96 Americans whose lives are cut short and the countless survivors who are injured by shootings every day – a national coalition of organizations has designated June 7th, 2019, the first Friday in June, as the 5th National Gun Violence Awareness Day; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear Orange on June 7th, the first Friday in June 2019, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 7, 2019 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED that Mayor Mazza and the Township Committee declares the first Friday in June, June 7, 2019, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Given this 15 day of May, 2019

by _____

Frank T. Mazza

seal

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion carried

12. NEW ORDINANCES

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 15th day of May, 2019, at 7:00 pm. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 5, 2019 at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, N.J. at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE # 2019 – 6
ORDINANCE AUTHORIZING AND RATIFYING THE USE OF
THIRD PARTY ELECTRONIC PAYROLL SERVICES

WHEREAS, the Local Finance Board of the State of New Jersey adopted rules regarding “Electronic Disbursement Controls for Payroll Purposes” in order to provide authority for Local Governments to hire third party payroll services and disbursing services to disburse funds to payroll agencies; and

WHEREAS, the Township of Union wishes to confirm its authorization for a third party service to have access to Town funds, to formally assign responsibility to an official to oversee the process, and to authorize and ratify a contract for third party payroll services as permitted by and in compliance with N.J.A.C. 5:30-17.1 et seq.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, as follows:

1. The Township is authorized to use a payroll service to prepare payment documentation, take possession of Town funds, and make such disbursements itself on behalf of the Township as permitted by and in compliance with N.J.A.C. 5:30-17.1 et seq.
2. The appointment of a payroll service shall be pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and shall require the contractor to do the following by way of example and not by way of limitation: data collection, agency report preparation, calculation of withholding, direct deposit of payroll disbursements, and/or transfer of Township funds to contractor’s account for subsequent disbursement of payment; preparation of the necessary payment documentation and execution of disbursements from the Township’s bank account on behalf of the Township.
3. The Chief Financial Officer is hereby appointed the Approval Officer and is responsible for authorizing and supervising the activities of the payroll service and shall further be charged with the reconciliation and analysis of all general ledger accounts affected by the activities of the payroll service.
4. If required by the contract between the Township and the payroll service, the payroll service is permitted to hold Town funds pending transmittal to payee.
5. The payroll service is obligated to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of the approval officer, and to report any circumstances that could jeopardize its ability to continue operations or otherwise interrupt the services provided to the Township.
6. The payroll service must meet the requirements of N.J.A.C. 5:30-17.5, requiring that the Approval Officer be assured that the servicer has its own internal controls and appropriately guard against theft and other adverse conditions.
7. All contracts for payroll services shall comply with the requirements of N.J.A.C. 5:30-17.6 which sets out a series of mandatory contractual terms and conditions.
8. Upon the adoption of this ordinance, the appropriate Township personnel are hereby authorized and directed to enter into a contract for payroll service in accordance with all local public contracting laws

MINUTES OF REGULAR MEETING May 15, 2019

and N.J.A.C. 5:30-17.1 et seq. Award of a contract to a specific payroll service shall be by separate Township resolution.

9. The Township hereby ratifies its past and current contracts for electronic payroll services which it understands were entered into pursuant to the Local Public Contracts Law and in compliance with N.J.A.C. 5:30-17.1 et seq. and under the supervision of the Township's Chief Financial Officer.

Frank Mazza, Mayor

ATTEST: _____
Ella M. Ruta, RMC
Municipal Clerk

First Reading: May 15, 2019
Publication: May 23, 2019
Public Hearing/Adoption: June 5, 2019
Published by June 13, 2019

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 15th day of May, 2019, at 7:00 pm. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 5, 2019 at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, N.J. at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE 2019 - 7
AN ORDINANCE AMENDING THE LAND USE CHAPTER
OF THE CODE OF THE TOWNSHIP OF UNION,
HUNTERDON COUNTY, NEW JERSEY
REGARDING VR VILLAGE RESIDENTIAL DISTRICT
(Amendment #90)

BE IT ORDAINED and enacted by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that Chapter XXX, LAND USE, of the Code of the Township of Union is hereby amended as follows (deletions ~~thusly~~, additions thusly):

I. 30-4.5 – VR, Village Residential District – Amend subsection 30-4.5 a.1. to read as follows:

30-4.5 Village Residential District.

In the VR Village Residential District, the following regulations shall apply:

- a. *Use Regulations.* A building may be erected or altered, to be used either in whole or in part, and a lot may be used or occupied for any of the following uses, and no other, provided that such uses shall comply with such regulations as yard, lot size, lot width, building area and height, impervious surfaces, easements, buffer yards, off-street parking, and other provisions as are specified in other sections herein.
 1. Uses by Right. Any of the following uses shall be permitted provided the Use Regulations, Section 30-5, of this chapter have also been met:
 - (a) A-1 Agriculture and horticulture.
 - (b) A-3 Forestry.
 - (c) A-6 Agricultural sales/farm stands.
 - (d) B-1 Single-family detached residences.
 - ~~(e) B-2 Twin house.~~
 - (f) B-3 Duplex.
 - (g) B-7 Single-family detached cluster.
 - (h) B-10 Age restricted housing.
 - (i) B-11 Community residence.
 - (j) B-12 Continuing care facility.
 - (k) C-4 Library or museum.
 - (l) C-5 Recreational facility.
 - (m) C-7 Golf course.
 - (n) C-9 Community center.
 - (o) C-11 Nursing home.
 - (p) C-13 Municipal building.
 - (q) H-1 Home occupation.
 - (r) H-2 Residential accessory structure.
 - (s) H-4 Accessory building.
 - (t) H-5 Temporary structure.
 - (u) H-6 Swimming pool.
 - (v) H-9 Recreational vehicles.
 - (w) H-11 Accessory apartment.
 - (x) F-6 Renewable energy facility, accessory use.

II. 30-4.5 – VR, Village Residential District – Amend subsection 30-4.5 b. to read as follows:

b. *Table of Performance Regulations.* All regulations must be met. These regulations below may be less strict than the performance standards in Section 30-6, Environmental Performance Standards; however, where the environmental performance standards in Section 30-6 are more strict than the standards in this subsection, the environmental protection standards in Section 30-6 shall govern:

<i>Dwelling Type</i>	<i>Maximum Gross Density (DU/AC) (3)</i>	<i>Minimum Open Space Ratio</i>	<i>Maximum Impervious Surface Ratio</i>	<i>Minimum Gross Site Area</i>	<i>Minimum Lot Area</i>
VR Village Residential District					
Single-Family Detached	0.5	—	0.03 (4)	2 acres	2 acres (5)
Single-Family Detached Cluster	0.6	0.25	0.25	15 acres	1.5 acres
Other Residential Uses (1)	1.65	—	0.25	4,500 sq. ft.	4,500 sq. ft. (2)
Other Uses	—	—	0.15	5 acres	5 acres (2)

Footnotes:

(1) See subsection 30-6.5a,3 regarding common wastewater disposal systems on lots smaller than one and one-half (1.5) acres.

(2) Or otherwise as required for each specific use in Section 30-5 herein.

(3) In order to determine the FAR or density for a given site, multiply acreage by the ratio (density or FAR) to determine site's potential yield. The FAR or density yield also may be affected by other bulk requirements, such as impervious coverage, parking, etc.

(4) Maximum impervious surface ratio of 0.03 or maximum impervious surface coverage of up to 2614 square feet as permitted within the setbacks, whichever is greater, for lots lawfully existing as of January 1, 2015.

(5) Minimum Lot Area of 6,100 sq. ft. permitted for lots approved by the Planning Board before July 1, 2019.

III. 30-4.5 – VR, Village Residential District – Amend subsection 30-4.5 c. to read as follows:

c. *Table of Area and Dimensional Regulations.* The following area and dimensional regulations shall apply:

<i>Dwelling Type</i>	<i>Minimum Lot Area</i>	<i>Minimum Lot Width</i>	<i>Maximum Building Height (feet) (1)</i>	<i>Floor Area Ratio</i>	<i>Minimum Yards Front Rear Side (feet)</i>	<i>Minimum Distance Between Buildings</i>
----------------------	-------------------------	--------------------------	-------------------------------------------	-------------------------	---------------------------------------------	-------------------------------------------

MINUTES OF REGULAR MEETING May 15, 2019

VR District								
Single-Family Detached	2 acres (2)	125 ft.(2)	35 ft. or 2 1/2 stories		25 (2)	20 (2)	60 (2)	30 ft. (2)
Single-Family Detached Cluster	1.5 acres	110 ft.	35 ft. or 2 1/2 stories		20	15	40	30 ft.
Other Residential Uses	4,500 sq. ft.	45 ft.	35 ft. or 2 1/2 stories		25	10	25	20 ft.
Other Uses	5 acres	150 ft.	35 ft. or 2 1/2 stories	0.125	50	25	50	—

Footnotes:

(1) Whichever is less.

(2) Minimum Lot Area of 6,100 sq. ft., Minimum Lot Width of 45 ft., Minimum Front and Rear Yards of 25 ft., Minimum Side Yards of 10 ft. and Minimum Distance Between Buildings of 20 ft. permitted for lots approved by the Planning Board before July 1, 2019.

IV. Severability. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause of provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

V. Repealer. All Ordinances or parts of Ordinances inconsistent with or in conflict with the Ordinance are hereby repealed to the extent of such inconsistency.

VI. Effective Date. This Ordinance shall take effect after final passage, adoption and publication according to law, and upon the filing of a copy of this Ordinance with the Hunterdon County Planning Board pursuant to N.J.S.A. 40:55D-16.

Attest:

 Ella M. Ruta, Municipal Clerk

 Frank Mazza, Mayor

First Reading: May 15, 2019
 Publication: May 23, 2019
 Public Hearing/Adoption: June 5, 2019
 Published by June 13, 2019

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			

MINUTES OF REGULAR MEETING May 15, 2019

Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

Atty. Jost said he believes that it is the intention of the Committee to schedule a Special Meeting for June 5, 2019 to hold a Public Hearing and consider adoption of Ordinance #2019-7 and asked for authorization approval of such.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

TOWNSHIP OF UNION
COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 15th day of May, 2019, at 7:00 pm. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on June 5, 2019 at 7:00 pm or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Road, Hampton, N.J. at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2019 - 8

AN ORDINANCE APPROPRIATING THE SUM OF \$170,000.00 CURRENTLY LOCATED WITHIN THE CAPITAL IMPROVEMENT FUND OF THE GENERAL CAPITAL FUND OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY FOR THE PURCHASE OF A 10 TON SINGLE AXLE DUMP TRUCK

WHEREAS, there is currently within the 2019 Capital Fund of the Township of Union, County of Hunterdon, State of New Jersey, an item entitled Capital Improvement Fund; and

WHEREAS, there is in this fund at least \$170,000.00; and

WHEREAS, the Township Committee of the Township of Union has deemed there is a need for the purchase of a 10 Ton Single Axle Dump Truck,

NOW, THEREFORE, BE IT RESOLVED AND ENACTED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that:

MINUTES OF REGULAR MEETING May 15, 2019

SECTION 1. There is hereby appropriated from the Capital Improvement Fund of the 2019 General Capital Fund for the purchase of a 10 Ton Dump Truck, \$170,000.00;

SECTION 2. All Ordinances or parts of Ordinances which are inconsistent with the terms of the Ordinance be and the same are hereby repealed to the extent of their inconsistency;

SECTION 3. There is no debt incurred by this ordinance.

SECTION 4. This Ordinance shall take effect after proper passage and publication in accordance with law.

BY: _____

Frank Mazza, Mayor

Attest: _____

Ella M. Ruta, Municipal Clerk

First Reading: May 15, 2019
 Publication/in Full May 23, 2019
 Second Reading: June 5, 2019
 Publication/Title Only: June 13, 2019

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

13. NEW BUSINESS

The Clerk asked that the following ABC Licenses be rescheduled for approval at the June 5, 2019 Special Committee meeting. The Committee agreed.

Atty Jost asked that the following motion be approved:

To postpone approval of ABC licenses until June 5, 2018 Special Meeting.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

- a. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – Perryville Wine & Spirits
- b. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – Hunterdon Hills Playhouse
- c. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – The Grand Colonial

MINUTES OF REGULAR MEETING May 15, 2019

- d. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – Mountain View Chalet
 - e. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – Clinton Station Diner
 - f. **RESOLUTION #2019-** : 2019-2020 Liquor License Renewal – JJ Development
- a. The following Resolution was introduced for approval:

RESOLUTION #2019 - 62
UNION TOWNSHIP; HUNTERDON COUNTY
2019 SALARY RESOLUTION

WHEREAS, a salary ordinance has been adopted by the Township of Union, Township Committee, indicating salary ranges; and

WHEREAS, the Township Committee has determined the amount that each employee is to be paid for the year 2019 as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

Mayor	\$ 4,800.00
Township Committee	4,500.00
Township Clerk	62,040.00
Deputy Clerk/Deputy Registrar/Admin. Asst.	15.00 p/h
Registrar	4,972.00
Tax Collector	16,558.00
Deputy Tax Collector	25.00 p/h
Tax Assessor	28,639.00
Certified Municipal Finance Officer	37,771.00
Personnel Administrator	11,315.00
Payroll Administrator	5,849.00
Accounts Payable Clerk	3,900.00
Emergency Management Coordinator	6,242.00
Deputy Emergency Mgmt. Coordinator	2,400.00
911 Coordinator	0.00
Public Safety Coordinator	50.00 p/h not to exceed \$5,000.00

DEPARTMENT OF ROADS AND FACILITIES

Foreman	72,500.00 11/1/2018 – 4/30/2019
	75,000.00 5/1/2019 – 12/31/2019
Public Works Staff No. 1 (P)	40,000.00 1/1/2019 – 12/31/2019
Public Works Staff No. 2 (B)	35,000.00 1/1/2019 – 5/31/2019
	36,000.00 6/1/2019 – 12/31/2019
Public Works Staff No. 3 (S)	38,000.00 1/1/2019 – 5/15/2019
	39,000.00 5/16/19 – 10/31/2019
	40,000.00 11/1/2019
Public Works Staff No. 4 (M)	38,000.00
Part Time Public Works Staff	\$10.00 - \$30.00 p/h

LAND USE DEPARTMENT

Zoning Officer	13,671.00
Deputy Zoning Officer	1.00
Planning Bd./Bd. of Adjustment Secretary	42,500.00

MISCELLANEOUS

Recycling Coordinator	8,500.00
Dog & Cat Registrar	5,781.00
Recycling Attendant/Dumpster Attendant	15.87 p/h
Recycling Attendant Helper/Dumpster Attendant Helper	13.29 p/h

MISCELLANEOUS – Travel expenses, training and education expenses, overtime, health and disability insurance, retirement and life insurance, paid holidays, sick pay, leaves of absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be as set forth in the current Union Township Personnel Manual, or in accordance with applicable law.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

b. The following Resolution was introduced for approval:

Resolution # 2019 – 63

**Authorizing the Employment of Gary Magyar as a
Full Time Employee for the Department of Roads and Facilities**

WHEREAS, the Township of Union is in need of a full time employee for the Department of Roads and Facilities; and

WHEREAS, Gary Magyar is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that Gary Magyar shall be hired as a full-time employee for the Department of Roads and Facilities, effective June 1, 2019, to serve at the pleasure of the Township, at an annual salary of \$38,000.00.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion carried

c. The following Resolution was introduced for approval:

RESOLUTION 2019 – 64

**APPOINTMENT OF PAUL PASQUARELLA TO THE POSITION OF
DEPUTY OEM COORDINATOR**

EFFECTIVE June 1, 2019

WHEREAS, the Deputy OEM Coordinator, Anthony Mayer, resigned, and

WHEREAS, Paul Pasquarella has the qualifications to fill this vacant position

NOW, THEREFORE BE IT RESOLVED

1. **Paul Pasquarella** is hereby appointed to the position of Deputy OEM Coordinator, effective June 1, 2019.
2. The salary for this position is \$2,400.00 annually.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger	x		x			
Mr. Stothoff			x			

Motion carried

- d. The following Resolution was introduced for approval:

RESOLUTION #2019-65

WHEREAS, Union Township advertised, and subsequently received bids for the Road Improvement Project – Frontage Road Sections 1 & 2 on Tuesday, May 14, 2019 as outlined on the attached bid summary;

WHEREAS, six (6) bids were received as follows:

CONTRACTOR**LUMP SUM BID**

Pittenger Paving	\$349,930.51
Reivax Contracting	\$360,322.00
Top Line Construction	\$372,638.33
Your Way Construction	\$388,393.86
DeSantis Construction	\$446,351.08
Black Rock Enterprises	\$456,769.00

WHEREAS, the Township Attorney, J. Peter Jost, Esq. and the Township Engineer Robert J. Clerico, have reviewed the submitted bids and determined that the bid submitted by Pittenger Paving is non-responsive in that it was not signed by a Corporate Officer and did not include the required Corporate Resolution granting authorization to the person who signed the bid and

WHEREAS, the Township Attorney, J. Peter Jost, Esq. and the Township Engineer Robert J. Clerico, review the remaining bids and determined that the lowest responsive bid was submitted by Reivax Contracting Corp. in the amount of \$360,322.00 for the Road Improvement Project – Frontage Road Sections 1 & 2 and;

WHEREAS, the Township of Union, has sufficient funds to award a contract based upon this bid:

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that the Contract for the Road Improvement Project – Frontage Road Sections 1 & 2 be and is hereby awarded to Reivax Contracting Corporation, 68 Finderne Ave., Bridgewater, NJ 08807 for their bid in the amount of \$360,322.00 subject to the following conditions:

1. The Contract is awarded as a unit price bid Contract and final payment will be based upon the actual quantities installed at the unit prices bid, as outlined in the Plans and Specifications prepared by Robert J. Clerico, P.E.
2. The award of this Contract is made subject to the review and approval by NJDOT - Division of Local Aid
3. The award of this Contract is made subject to the issuance of a NJDOT Highway Occupancy permit to allow for the installation the proposed project detour signs

Frank Mazza, Mayor

ATTEST:

Ella Ruta, Municipal Clerk

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt		x	x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

Atty. Jost asked that the following motion be approved:

To authorize the Mayor and the Clerk to sign State Form SA-22 to be submitted with the contract for Frontage Road Section 1 & 2 Project

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino			x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger		x	x			
Mr. Stothoff	x		x			

Motion carried

g. **Motion to Approve:** – Fire Depts. and Rescue Squads 2019 Allotments

CFO Brennan asked for ratification of 2019 Allotment percentage to be distributed to Fire and Rescue Services. Committee members agreed that it should be the 5% as discussed at Budget meetings. She asked if the Committee would like to discuss one that is different from the rest. Mr. Stothoff said there is one item that needs to be discussed and that is the reallocation of funds from the Quakertown First Aid to the Quakertown Fire Dept. Mr. Stothoff said that due to a recent change the Committee made regarding the response area, allotment of \$2,500.00 for Quakertown First Aid equipment will be transferred to Quakertown Fire Company.

MINUTES OF REGULAR MEETING May 15, 2019

The following motion was put on the floor for approval:

To approve the change of funds allocation as stated above and provided by the CFO.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried

h. **Motion to Approve:** – Emergency Blue Light Permits for Scott Moran and William Balmes Jr.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino		x	x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff	x		x			

Motion carried subject to confirmation of satisfactory abstract check

i. **Discussion** – Recycling

Attended a “Cyber Security for Municipalities” meeting today. He said it was a well-done presentation. The role of NJ Regional Operations and Intelligence Center (ROC) was discussed. Ransomware was one of the topics discussed. If anyone is interested in more information, the presentation will be available on the Hunterdon County Website soon.

Mr. Stiger pointed out many problems with current operation of the Township’s Recycling Center and Mini Dump. He said his recommendation would be to stop single stream recycling and reduce the Mini Dump collection to once per month. He said those changes would save about \$22,000.00 annually. Discussion for and against ensued. Mr. Severino voiced his arguments for continuation of providing the service and said that he would be willing to reduce it to Saturdays only. Mr. Stiger stated that from his perspective, it does not make sense operationally and financially to continue providing recycling services. Mr. Stothoff, after providing his personal experience with the Township recycling service, was in favor of closing and/or reducing services. Mr. Severino reemphasized that the recycling operation needs to be better controlled instead of a total elimination of the service.

After further discussion, the Committee agreed to reduce recycling services to Saturdays only effective August 1, 2019. Notice of changes will be mailed with 2019-2020 Property Tax Bills, posted on the Township’s website and handed by Recycling Attendants on Saturdays.

14. REPORTS

a. **Attorney’s Report**

– All matters already discussed.

b. **Committee Report**

MINUTES OF REGULAR MEETING May 15, 2019

Mr. Hirt reported the following:

- Was contacted by the Hunterdon Hills Playhouse about Fireworks Display during a play. It was the Attorney's suggestion that an applicant for Fireworks would have to contact neighboring property owners to avoid any conflicts and/or disruptions.

Mr. Stothoff reported the following:

- Updated the Committee on the progress of transferring information to the new website.

c. Mayor's Report

- Handed a resolution to Atty. Jost regarding a request from NJ Senate President Steve Sweeney to support his proposed resolution titled "Path to Progress Recommendations". The Clerk said she would place it on the next regular meeting agenda for consideration.
- Talked about the need of having a complete and updated Master Plan Document. Briefly discussed.

Mayor Mazza appointed Justine Maglio Wardell to serve as Alternate II member on the UT Planning Bd./Bd. Of Adjustment

- Said the military style truck that was donated to the Township last year and will be coming soon. OEM or any department that may need it will use it. The only cost to the Township will be registration and insurance. Mr. Stiger was against bringing the 2.5 ton vehicle to the Township stating that he does not see the need for it. Various options as to what to with the vehicle were discussed. No vote was taken as to whether or not the truck would be accepted by the Township.

15. PUBLIC COMMENT – none

16. EXECUTIVE SESSION – held earlier

17. PAYMENTS OF BILLS –

The approved lists of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Mr. Severino	x		x			
Mr. Mazza			x			
Mr. Hirt			x			
Mr. Stiger			x			
Mr. Stothoff		x	x			

Motion Carried

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Severino made a motion to adjourn the meeting at 9:41 p.m. Mr. Hirt seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

Frank Mazza, Mayor